



English Language Requirements

Notice to Employers

As of January 2020, changes to the [Domestic Students \(Tertiary Education\) Notice 2019](#) meant that Wood Training can enrol persons from overseas for training that is 10 days or less in duration, and is required by the employer for particular work being undertaken. Under these circumstances, students are not considered to be an international student.

However, Wood Training's language of instruction is English, and to be safe, students need to be proficient in the English language: to be able to learn and communicate in the workplace.

Terms and Conditions when Booking Training

All students attending courses with Wood Training must have an adequate level of literacy. Students must be able to read and comprehend English to a minimum of Year 10 level.

All international students must be at a level 5 or above of the IELTS (International English Language Testing System) band scale, or equivalent.

How do you know your employees have the required level of English?

Sometimes workers from other countries were taught in English, or they did English classes in High School. Do you have evidence of this?

Other times, they have engaged in the IELTS test. Do you have evidence of this?

Otherwise, if you know some of your staff may struggle with literacy (even if they are not from overseas) or taking instruction in English – there are a few things you can do.

- **Tell us.** We can give you access to language and literacy resources to do online before they come to training. Passing these modules can be used as evidence that their English is at the required level. **Let us know** in advance so we can make sure appropriate resources are there for them.

GoPlacesNow.co.nz or gpn.nz. Wood Training

Your join code is: **E03EF1**

- **Test.** We can give you a list of words they should be able to read and know the definition of without translation or assistance. If they do not know these words, they will need to engage with the online resources beforehand.

Let us assist you with ensuring your employees/contractors (our students) can successfully achieve training.